



Margaret McMillan Primary School

Inspiration • Aspiration • Determination

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26th August 2020

September opening of school

Dear Parents and carers,

In addition to the letter I sent out at the end of summer term in July, I said I would contact you again before school resumes in September to confirm the measures we have in place. We are following Government advice and guidance. Children's attendance at school from September is mandatory because it is vital for their education, their wellbeing and their wider development. The measures outlined below will be our "new normal" for some time and will be subject to frequent review, however, we are all really looking forward to welcoming the children back and feeling more like a school again.

School will reopen for;

Children in Y2, Y4 and Y6 on Wednesday 2nd September

Children in Y1, Y3 and Y5 on Thursday 3rd September

Reception and Nursery children will receive a letter detailing their specific return dates and timings.

We have a one way system in operation in the school grounds. Please follow the arrows on the ground. Please drop and collect children from classroom doors.

Timings of the school day;

We have extended our drop off and collection times and altered our school day to help this. We recognise that many families have children in multiple year groups and so it is unfeasible to ask parents to bring different year groups at specific times.

Please follow government advice and social distancing measures whilst on the school grounds – maintain 2 metre distances between other households. Please do not gather at the school gates or within the school grounds.

For Y6 children;

Come to school at 8:30am and be collected at 3.10pm to avoid disrupting learning further. You can bring and collect younger brothers and sisters at the same time. Drop off and collect from classroom doors.

For Y1-Y5;

Children may be dropped off **between** 8:30 and 9:00am (please drop Y6 children at 8:30am)

Children can be collected **between** 2:45 and 3:10pm.

For Reception and Nursery Children;

Reception and Nursery children will receive a letter detailing their specific return dates and timings.



Margaret McMillan Primary School is a member of The Priestley Academy Trust (a multi academy trust) which is a Company Limited by Guarantee, registered in England and Wales, company registration number 10410830. The registered address is Green Lane Primary School, Green Lane, Bradford, BD8 8HT

Summary of our provision;

Reducing contacts between children and staff

- Children and staff will be grouped into classes and year group 'bubbles'
 - Children's resources, will not be shared across bubbles and most equipment will be personal to your child.
 - Reading books will be sent home but will have to be quarantined for 72 hours before being re used.
- Bubbles will kept separate from each other, including during breaks and lunchtimes.
 - Lunch times will be staggered and reduced in length.
 - Lunch will be eaten in classrooms.
 - Outdoor areas will be designated to each bubble.
 - Flexible start and finish times (please see above)
- One-way system in corridors and floor marking where possible.

Infection control

- Regular and more frequent handwashing and sanitising.
- Extra cleaning of classrooms and communal areas throughout the day.
- High risk waste (tissues, hand wipes, PPE) are disposed of in designated bins and emptied and disposed of according to government advice.
- Any resources used by more than one bubble will be thoroughly sanitised between groups or be quarantined.
- First Aid will be administered by a first aider but we will wear PPE and follow social distancing where we can.
- If your child starts displaying symptoms of Covid-19 whilst in school, they will wear PPE and isolated in school with a member of staff and you will be called to collect them immediately. Children will NOT be removed from school, or given a test.
- Cool packs and plasters will not be routinely used – following social distancing and hygiene measures.
- Unfortunately, no visitors will be allowed in school buildings or on school premises without prior arrangement. Meetings will be remotely if possible. If you wish to speak to your child's teacher or a member of the leadership team – please ring the school number to arrange a phone call appointment.

Our curriculum

- Wherever possible, we will be learning outdoors.
- Feedback will be given, but work may not be fully marked by the teacher.
- Amendments to the Behaviour policy.
The behaviour of our children at MMPS is very good. However, school will apply strict sanctions, up to and including exclusion to any pupils who wilfully refuse to adhere to arrangements of social distancing or deliberately cough or spit at pupils or staff, putting them at risk.
- We are hoping to run our morning activity club from 7th September and hope to introduce after school activities as soon as possible.

What we ask from parents;

Attendance

- **DO NOT** send your child to school if they, or anyone in their household is displaying symptoms of Covid-19. **You must notify school.** Testing is now available for anybody displaying symptoms of Coronavirus; you must arrange this yourself. If anyone in your household tests positive – **you must notify school.**
- Please ring school if your child is unable to attend for any reason.
- If your child has medical advice not to attend school – please contact school.

Collecting / dropping off children

- Please observe government guidelines and protocols regarding social distancing when dropping off children. School staff will be out on the paths to help direct children to classrooms.
- Please arrive at the allocated drop off and pick up times.
- Y1- Y6 Enter through the main school gate (opposite the main entrance) and walk past the Y4 classrooms. Your child can walk down to their own bubble on their own. Please leave via the Phase 3 and 4 gate **OR** walk your child down to their classroom and then exit the school down the steps at the back of nursery and the side of school back onto Scotchman road.
- YR Enter through the main school gate (opposite the main entrance) and walk to the Reception playground and classrooms. Exit the school down through the gate at the back of the playground and down the steps at the corner of the car park turn right and follow the path back onto Scotchman road.
- Only 1 adult to bring and collect children. Do not bring younger siblings if possible.
- If you wish your Y5 or Y6 child to walk home alone – they **MUST** bring a signed note giving your permission.
- Late children must not be taken to the Hub. Please queue outside the main entrance observing social distancing and waiting on the lines with your child until we can accept them safely into school.

What to bring to school

- Please send your child with a full water bottle. We are unable to provide access to water coolers in school. No other items (except a packed lunch if desired) must be brought from home to school – including book bags.
- School uniform must be worn.
- Primary age children do not need to wear face coverings in school. The control measures we have put in place are designed to minimise risk.

Communications

- No visitors will be allowed in school buildings or on school premises without prior arrangement.
- No face to face meetings will take place. If you wish to speak to your child's teacher or a member of the leadership team – please ring the school number to arrange a phone call appointment.
- If you are contacted during the school day and asked to collect your child, you should do so immediately. Examples could include for reasons of First aid, symptoms of covid-19 or behaviour likely to cause breaches in our social distancing protocols.

Lunchtimes

- KS1 and EYFS are entitled to universal infant free school meals and will receive a hot or cold lunch bag delivered to their classroom.
- KS2 children will collect their lunch from the dining room and eat in their classroom. School dinners can be paid for via ParentPay (unless entitled to free school meals) or a packed lunch may be brought from home, but will be kept with your child in their classroom bubble.

Hygiene

- Please make sure your child washes their hands thoroughly before leaving home and upon arriving back from school.

Thank you for your continued support,



Lorraine Martin
Headteacher